

## QUALITY POLICY

It is Ashtree Vision & Safety Glass Limited policy to satisfy its customers by supplying technically conforming products, on time and to the agreed contractual terms and conditions. Ultimate responsibility for quality, cost and timeliness of deliveries resides with the directors. However, all employees are individually responsible for quality, efficiency, and effectiveness of all work undertaken by them. Our business reputation is built on the quality of the service we provide to our clients who expect exceptional performance company. Therefore, we operate and maintain an effective Integrated Management System to ensure that the overall organisational goals of the Company are met and that we deliver to our clients the consistently high standards they deserve.

The following themes assist with underpinning our commitment to quality and continuous improvement throughout the Company: -

- We aim to sustain organisational excellence through visionary leadership and an ongoing commitment to planning and strategy development.
- Ashtree Vision & Safety Ltd processes will be compliant with relevant statutory and regulatory requirements.
- We aim to ensure that all orders are processed right first time and delivered to meet client schedules.
- We will continually seek feedback from clients and use appropriate suggestions or recommendations to improve our service levels.
- We will provide comprehensive training for all employees to ensure they are fully competent in their given roles.
- We will continuously review our systems and procedures to maintain our company performance in line with ISO9001-2015 requirements.

Signed

Managing Director, Ashtree Vision & Safety Limited

Date

Document title	<b>Quality Policy</b>	Written/updated by	<b>S Goodare</b>	Revision number	<b>1</b>
Document number	<b>IMS 04</b>	Approved by	<b>A Roper</b>	Last revised	<b>June 2018</b>